

BUSINESS VISA CHECKLIST



VISA TYPE: BUSINESS VISA
LOCATION: SOUTH AFRICAN EMBASSY

WEBSITE ADDRESS: [HTTPS://IMMIGRATIONCONSULTANTS.COM](https://immigrationconsultantsa.com)
EMAIL ADDRESS: CONSULTANT@MIGRATEWITHQ.COM

1

MAKE USE OF OUR FREE ASSESSMENT

We offer a free assessment

Ask questions about the business visa

Choose a reputable immigration consultant

2

DOCUMENT PREPARATION

Gather required documents

Organize documents

Double-check all documents for accuracy

3

VISA APPLICATION SUBMISSION

Ensure accurate information

Timely submission

Track application status

BUSINESS VISA CHECKLIST



- ☐ Application form fully completed in detail and signed.
- ☐ Valid passport which expires in no less than 30 days after expiry of the intended date of departure from the Republic
- ☐ A yellow fever vaccination certificate if that person travelled or intends travelling from or transiting through a yellow fever endemic area: (Provided that the certificate shall not be required where that person travelled or intends travelling in direct transit through such area)
- ☐ A medical report, signed by a Medical Practitioner, reflecting the Practice No. of the Practitioner and their address and contact details, which report shall not be older than six months at the time of its submission.
- ☐ Police clearance certificate issued by the police or security authority of a country where the applicant resided for longer than 12 months in the last 5 years prior to submitting the current application , which certificate shall not be older than six months at the time of its submission.
- ☐ Proof of registration of the corporation with Compensation Fund for Occupational Injuries and Diseases
- ☐ Marriage certificate or in the case of a foreign spousal relationship, proof of official recognition thereof issued by the authorities of the foreign country of the applicant (where applicable).
- ☐ The affidavit where a spousal relationship to a South African citizen or resident is applicable, as well as documentation proving cohabitation and the extent to which the related financial responsibilities are shared by the parties and setting out the particulars of children in the spousal relationship.
- ☐ Divorce decree, where applicable.
- ☐ Court order granting full or specific parental responsibilities and rights, where applicable.
- ☐ Death certificate, in respect of late spouse, where applicable.
- ☐ Written consent from both parents and full parental responsibilities, where applicable.
- ☐ Proof of adoption where applicable.
- ☐ Legal separation order, where applicable.
- ☐ A certificate issued by a chartered accountant registered with the South African Institute of Chartered Accountants or a professional accountant registered with the South African Institute of Professional Accountants to the effect that-
 - At least an amount in cash to be invested in the Republic as determined from time to time by the Minister, after consultation with the Minister of Trade and Industry, by notice in the Gazette, is available; or
 - At least an amount in cash and a capital contribution as determined from time to time by the Minister, after consultation with the Minister of Trade and Industry, by notice in the Gazette is available.

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- ☐ Undertaking by the applicant that at least 60% of the total staff complement to be employed in the operations of the business shall be South African citizens or permanent residents employed permanently in various positions: (Provided that proof of compliance with this undertaking shall be submitted within 12 months of issuance of the
- ☐ An undertaking to register with the-
 - South African Revenue Service;
 - Unemployment Insurance Fund;
 - Compensation Fund for Occupational Injuries and Diseases;
 - Companies and Intellectual Properties Commission (CIPC); where legally required, and
 - Relevant professional body, board or council recognised by SAQA in terms of section 13(1)(i) of the National Qualifications Framework Act where applicable: (Provided that upon registration, all certificates shall be submitted to the Director-General)
- ☐ A letter of recommendation from the Department of Trade and Industry regarding-
 - The feasibility of the business; and
 - The contribution to the national interest of the Republic

Additional supporting documents in respect of a business visa application by a foreigner who has invested in an existing business in the Republic

- ☐ A certificate issued by a chartered accountant registered with the South African Institute of Chartered Accountants or a professional accountant registered with the South African Institute of Professional Accountants to the effect that:
 - At least an amount in cash to be invested in the Republic as determined from time to time by the Minister, after consultation with the Minister of Trade and Industry, by notice in the Gazette, is available or already invested; or;
 - At least an amount in cash and a capital contribution as determined from time to time by the Minister, after consultation with the Minister of Trade and Industry, by notice in the Gazette, is available or already invested
- ☐ Proof that at least 60% of the total staff complement employed in the operations of the business are South African citizens or permanent residents employed permanently in various positions.

BUSINESS VISA CHECKLIST

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Proof of registration with the-

- South African Revenue Service;
- Unemployment Insurance Fund;
- Compensation Fund for Occupational Injuries and Diseases;
- Companies and Intellectual Properties Commission (CIPC), where legally required; and
- Relevant professional body, board or council recognised by South African Qualifications Authority (SAQA) in terms of section 13(1)(i) of the National Qualifications Framework Act, where applicable.

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A letter of recommendation from the Department of Trade and Industry regarding -

- The feasibility of the business; and
- The contribution to the national interest of the Republic.

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A foreigner who invests or has invested in an existing business shall, in addition, submit-

- Financial statement in respect of the preceding financial year; and
- Proof of investment

GET STARTED →