

GENERAL WORK VISA CHECKLIST



VISA TYPE: GENERAL WORK VISA
LOCATION: SOUTH AFRICA

WEBSITE ADDRESS: [HTTPS://IMMIGRATIONCONSULTANTS.COM](https://immigrationconsultantsa.com)
EMAIL ADDRESS: CONSULTANT@MIGRATEWITHQ.COM

1

MAKE USE OF OUR FREE ASSESSMENT

We offer a free assessment

Ask questions about the general work visa

Choose a reputable immigration consultant

2

DOCUMENT PREPARATION

Gather required documents

Organize documents

Double-check all documents for accuracy

3

VISA APPLICATION SUBMISSION

Ensure accurate information

Timely submission

Track application status

GENERAL WORK VISA CHECKLIST



- Employment contract signed by both the employer and the applicant, outlining the terms and conditions of employment.
- Application form fully completed in detail and signed.
- A valid passport with at least 30 days validity beyond your intended stay in South Africa. A certified copy of the passport's bio page is also required.
- Submit your application in person at least 60 days before your current visa expires. If your visa is valid for less than 30 days, submit it at least seven working days before expiration.
- A medical certificate signed by a registered medical practitioner, dated within the past six months.
- A police clearance certificate issued within the past six months from every country where you have resided for more than 12 months in the past five years.
- A yellow fever vaccination certificate if you have traveled or plan to travel to or through a yellow fever endemic area. (Direct transit through such an area does not require a certificate.)
- Employer's undertaking to cover deportation costs for the applicant and their dependents, if necessary.
- Employer's undertaking to ensure the employee's passport remains valid throughout their employment.
- The applicant has qualifications or proven skills and experience in line with the job offer.
- SAQA evaluation of foreign qualifications, translated into an official South African language, indicating the NQF level.
- Full particulars of the employer, including, where applicable, proof of registration of the business with the Commission on Intellectual Property and Companies (CIPC).
- An undertaking by the employer to inform the Director-General; should the applicant not comply with the provisions of the Act, or conditions of the visa.
- An undertaking by the employer to inform the Director-General upon the employee no longer being in the employ of such employer or when he or she is employed in a different capacity or role.
- Marriage certificate (original and authenticated copy) If applicable
- Notarial agreement for life partnerships, authenticated by the issuing authority and signed by both parties, attesting to a permanent homosexual or heterosexual relationship that has existed for at least two years before the date of application for a relevant visa, to the exclusion of any other person, and that neither party is a spouse in an existing marriage or a permanent homosexual or heterosexual relationship. If applicable.

GENERAL WORK VISA CHECKLIST



- Affidavit of spousal relationship to a South African citizen or resident, including proof of cohabitation and shared financial responsibilities, and details of any children in the relationship.
- Full birth certificates for all dependent children.
- Proof of a customary marriage recognized by the Recognition of Customary Marriages Act, 1998.
- Divorce decree (if applicable)
- Death certificate, in respect of late spouse, where applicable.
- Legal separation order (if applicable)
- Court order granting full or specific parental responsibilities and rights, where applicable.
- Written consent from both parents and full parental responsibilities, where applicable.
- Proof of adoption where applicable.
- Legal separation order, where applicable.

GET STARTED →